

# UURAF FAQs

## UURAF 2021 REGISTRATION

### How do I apply to present?

The application process is completed [online](#). Registration for UURAF 2021 will open January 14 and close February 11 at 11:59 PM Eastern. If you have problems with the online application system, please email us at [ugrsrch@msu.edu](mailto:ugrsrch@msu.edu)

### Am I eligible to present at UURAF 2021?

Current MSU undergraduates and December 2020 graduates are eligible to present at UURAF 2021.

### I am part of a group of undergraduate researchers hoping to present our project. How do we register for UURAF?

One person will register for UURAF through the online platform and will add the other group members as co-presenters before submitting the registration form. We encourage groups to limit their size to 4 or fewer student presenters.

### Can I still apply if I am still in the early stages of my research?

Yes. Your research project does not have to be completed to be considered. Many students present ongoing research with preliminary results or anticipated findings. Students also submit to present knowing that by the time presentations are due more results will be obtained.

### Can I submit applications for more than one research project?

Yes. UURAF participants are permitted to participate in a maximum of two (2) UURAF programs if the research is distinct from each other. The programs must be distinct from each other (i.e. different titles and abstracts).

### Do I have to have my presentation complete to register for UURAF?

No. Presenters may register for UURAF without having already completed their presentation. Directions on how to submit presentation materials to the event site will be sent to presenters in early March. Presentation materials are due by 11:59 PM Eastern on March 31<sup>st</sup> in order to participate in UURAF.

### The application requires me to select a category. How do I know which one to choose?

If you are unsure of which category best describes your research area, consult with your research mentor or contact the Undergraduate Research Office at [ugrsrch@msu.edu](mailto:ugrsrch@msu.edu)

### The application indicates that I need to complete Responsible Conduct of Research (RCR) training. Is this required for registration?

No. You may submit your UURAF registration without the RCR completion certificate. However, you will need to complete RCR training by April 5. RCR training is required of all undergraduate presenters. You may return to the presenter portal to upload your RCR certificate at any time before April 5<sup>th</sup>. Co-presenters should send their RCR certificate to [ugrsrch@msu.edu](mailto:ugrsrch@msu.edu)

## POSTER PRESENTATIONS

### What are the requirements for posters at UURAF 2021?

- Create a poster presentation using standard poster presentation guidelines (we recommend Microsoft PowerPoint or similar software)
- Create a video discussing their poster presentation (2 to 5 minutes long)
- Upload their poster discussion video to YouTube as an unlisted video
- Enable the closed captioning feature on their presentation to promote accessibility and inclusivity
- Add the link to their unlisted YouTube video and PDF of poster (less than 10MB) to the UURAF event portal by 11:59 PM Eastern on March 31st

### How do I prepare a poster?

Please use the resources in our [Poster Presentation Guide](#) to assist you in preparing your poster presentation.

## ORAL PRESENTATIONS

### What are the requirements for orals at UURAF 2021?

- Create an oral presentation using standard presentation guidelines (we recommend Microsoft PowerPoint or similar software)
- Create a voice-over for their PowerPoint presentation lasting 7 to 10 minutes
- Upload their presentation with voice-over to YouTube as an unlisted video
- Enable the closed captioning feature on their presentation to promote accessibility and inclusivity
- Add the link to their unlisted YouTube video to the UURAF event portal by 11:59 PM Eastern on March 31st

Please view the [Oral Presentation Guide](#) for additional details and instruction.

### Can I use animations like highlighting certain text or adding arrows for emphasis?

Yes. Students may utilize tools they believe would be helpful to communicate their research to their viewers. The final presentation must be less than 10 minutes long and in a YouTube video format.

## PERFORMANCE PRESENTATIONS

### What types of presentations are classified as performance?

We use a very broad definition of performance. In addition to the traditional sense of musical and theatrical performances, we also include virtual art exhibitions, demonstrations, documentary films, multi-media presentations, and other similar creative products.

### What are the requirements for performance at UURAF 2021?

- Create and record a video of their **performance, exhibit, or demonstration**. Less than 15 minutes is recommended. (Documentary films, multi-media, and similar products may also fit well in this presentation type.)
- Prepare and record a 2 to 5 minute video describing the performance, exhibit, or demonstration
- Upload their presentations to YouTube.com as an unlisted video
- Enable the closed captioning feature on their presentation to promote accessibility and inclusivity
- Add the link to their unlisted YouTube videos to the UURAF event portal by 11:59 PM Eastern on March 31st

Please view the [Performance Presentation Guide](#) for additional details and instruction.

## MENTORS

### I am a faculty/staff/post-doc/grad student, and I received an email stating that an undergraduate student indicated I was their research mentor. Why did I receive this email?

Students must indicate a research mentor on their application for presenting their project. You were included in the application for a student who has submitted a proposal for UURAF (University Undergraduate Research and Arts Forum). Please contact the student and the Office of Undergraduate Research ([ugrsrch@msu.edu](mailto:ugrsrch@msu.edu)) as soon as possible if you were unaware of this submission.

### Is UURAF a public event?

Yes. UURAF is open to the public. Please ensure that information shared by your mentee(s) is appropriate for public consumption.

## EVENT SPECIFICS

**Is UURAF 2021 going to be held in person and on campus this year?**

No, however UURAF will be held as a virtual event from Thursday, April 15 to Monday, April 19, 2021. UURAF 2021 will be an asynchronous, virtual event consisting of pre-recorded presentations. UURAF is a public event—everyone is welcome to attend.

**Is UURAF 2021 judged and are awards provided to participants?**

Yes. UURAF presentations are judged. First place awards will be given in each category. Presenters will also receive feedback from designated evaluators throughout the conference in order to promote professional growth. Please view the [Awards page](#) for additional details.

**I submitted a presentation for UURAF 2021. Do I need to do anything during the event?**

Yes. We highly encourage participants to respond to comments from judges, evaluators, and other attendees on a daily basis. We also encourage participants to view research from their peers and to share their research with family and friends.

**How do I access the event?**

The virtual event location will be announced at a later date. Please view the [UURAF page](#) for more information.

**How do I vote for the Spartan's Choice Award?**

Information coming soon! Please view the [Awards page](#) for details.