

Preparing for Success at UURAF: The Virtual Experience

Welcome to Michigan State University Undergraduate Research Forum!

About UURAF

- Will we be using **Symposium** as the virtual platform
- **ALL** presentations will be asynchronous April 15-19, 2021
 - With synchronous facilitated discussion for the categories of visual & performing arts and film & digital media.
- ALL presentations must be uploaded to Symposium by April 4 at 11:59 PM
- Presenters, judges and evaluators will interact on Symposium via the comment feature
- UURAF is open to the public with a Symposium account

Click For:

Symposium at A Glance

Poster Presentation Quick Guide

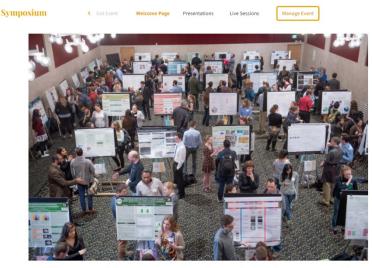
Poster Presentation Extended Guide

Oral Presentation Quick Guide

Oral Presentation Extended Guide

Showcase Guide

Symposium at a Glance

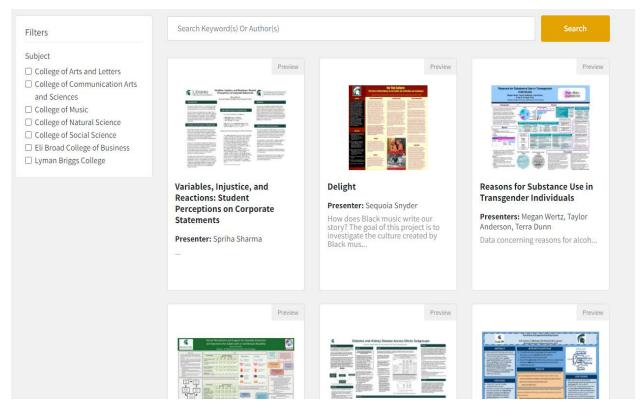


Welcome to Michigan State University Undergraduate Research and Arts Forum!

Hosted on Symposium by ForagerOne

This is what visitors will see when they join Symposium and visit UURAF

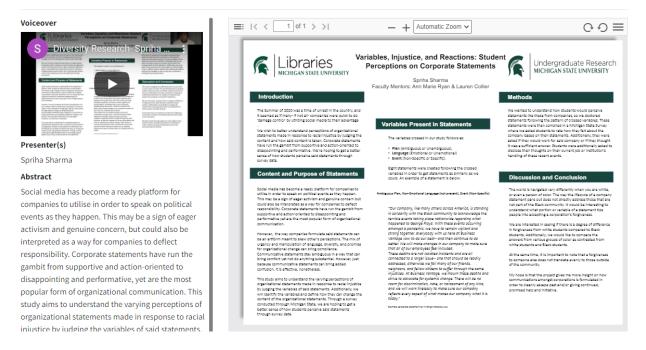
- All presentations will be visible to visitors (i.e. family, friends, research mentors)
- However, visitors MUST register for a Symposium account if they wish to comment



Presentation Dashboard

- This is what ALL presentations will look like
- Visitors can use search bar at top or filters on the upper left hand corner to search for presentations.

Variables, Injustice, and Reactions: Student Perceptions on Corporate Statements



Presentation View

- This is what visitors will see when they view a poster presentation.
- All presentation types will show presenter name(s) and abstract. Oral and showcase presentation will have a similar layout.

Comments	
Start the discussion	
Post	
Amanda Flores 1 month ago	
Hi Spriha, Thank you so much for sharing your work with us. My questions for you are: 1) Based on what you have collected thus far, what are some findings you have identified? And, how are those findings informing your recommendations? 2) In what ways do you see your study addressing other issues related to diversity, equity, and inclusion in corporate settings?	
Reply • Report • 2 comments	
Spriha Sharma 1 month ago	

Hello, Amanda! Thank you so much for this opportunity and for these questions! I have identified that while a majority of people seemed to be more so complicit with what they saw a company says, a few students expressed how they did not think words were enough. I found this very interesting since I did want to see how students viewed the statements— obviously— but because I also thought it was interesting to see students define activism as active work. Someone had said that a simple acknowledgment does not mean that any substantial change has occurred, and so it brings me to wonder what exactly the next step would be. We have discoursed how corporate statements are perceived, but how do we dismantle that application? The most it has informed me has been my process of moving forward; to ask myself what the next step regarding corporate communications could be in order to impact the minority public in more positive ways. As for the second question, I see my study offering a better understanding of corporate communications that can directly affect their Black and minority employees. Organizational communication has a habit of maintaining the status quo by keeping it in check. By this I mean, for example, offering highlevel employment to a select few Black employees after a scandal rather than investing in structural reform that will offer Black employees an equitable chance. This type of action keeps the system moving as normal by offering temporary solutions to permanent problems. I want to ensure a better working environment

for all by changing the way things are immediately handled in modern-day working culture. So, I am hoping that by gaining a better understanding of what students think of such institutions, I can better employ myself with tools in order to change the cycle of the corporate statement lifecycle by dismantling corporate statements. Thus, slowly, leading towards a work culture change. With corporations having to take better and active accountability for their 'mistakes' (environmental racism, financial fueling of harmful politics, workplace discrimination), I would hope that the workplace would become a safer and freer place for Black employees.

Interacting with Judges

- Use the comment box to interact with judges, evaluators, and visitors
 - o Keeping in mind, all visitors must register for a Symposium account to comment
- You will receive an email when someone has commented on your presentation

UURAF 2021 Guide Sheet

UURAF Poster Presentations Quick Guide

Poster Content:

- Title and list of authors
- Institutional logo or sponsoring organization
- Introduction, Methodology/Methods, Discussion/Results, Implications/Conclusions
- No need for abstract
- The poster isn't the whole story, it's the summary \square You are the story.
- Ask someone else to proofread your poster
- Share your video pitch with someone for feedback

Uploading to Symposium

- Poster Presentations https://urca.msu.edu/posters
 - o PDF of Poster
 - Less than 10 MB
 - Video Poster Pitch
 - YouTube (unlisted)
 - 2-5 min

https://symposium.foragerone.com/uuraf21/submission

- * indicates required information
- May select more than one college
- Include presentation number in title
 - o 123: Presentation Title
- Subject = UURAF Category (not your College)

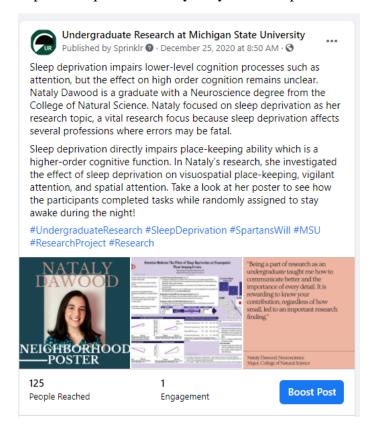
During UURAF

- Check messages daily and respond to questions
- Share your experience on social media
 - o #UURAF2021
- Visit other presentations
- Have fun!

After UURAF – Feature Opportunity

- Must be a **current** MSU student during 2021-2022.
- Send the following to ugrsrch@msu.edu
 - O Submit a copy of your **poster in PDF or PPT** format with the appropriate poster size of **40x32**. Posters outside of these dimensions will not be accepted due to the size of the wall casings in the neighborhoods.
 - o Send a **headshot style photo** of yourself so we may add it to your profile.

• We will follow up with a qualtrics survey for you to complete



UURAF Poster Presentations Extended Guide

What's expected of you and your presentation?

The best thing to do when planning a poster presentation is to get answers to the following questions:

- 1. Who will attend this conference and potentially view my poster presentation? What can I assume they know? What can I assume they'll need explained?
- 2. What do I need to cover or include in my poster? How can I best make use of the space that I have?
- 3. What are the conventional norms for poster design and layout for my discipline?
- 4. What are some design and layout specifics, and what are the tools available to me to create my poster?
- 5. How can I best prepare to interact with people who stop to read my poster?

What are some design and layout specifics, and what are the tools available to me to create my poster?

Sketching out your presentation once you've brainstormed your content and addressed some of the questions and considerations above is a really helpful task. You can sketch out your poster by hand, or you can sketch it out using a range of software tools. Having a sense of what might go where is a useful step toward design. Regardless of how you lay out your poster, general tips include:

- Make sure all of the text on your poster is in a large, readable font face—a size that people can easily read from standing, say, 10 feet away. (Don't use a size smaller than 20 pt.)
- Make sure that the font faces you use are appropriate for your presentation and your audience (for instance, don't use an "immature"-looking font face like Comic Sans or KidPrint, or a really aggressive, sloppy font face like Brutality or Laundromat.
- Remember that text set in ALL CAPS and long chunks of text set in italics is harder to read than text in standard sentence case.
- Effectively use headings and subheadings for the content of your poster, and make sure these headings stand out visually.
- Don't clutter your poster with long, dense paragraphs of text. When it's appropriate and when you can, present your information in succinct bullet points.
- Avoid using dark backgrounds with light text on top—most readers are most comfortable reading dark text (i.e., black) on light backgrounds (i.e., white). You don't have to stick with black and white, but know that putting light yellow on dark purple might be difficult for your readers.
- Make sure all of your figures, graphs, photos, and other visual content are high-quality and will print well (and not get blurred or pixelated); make sure all of this content is clearly visible and readable from 10 feet away.
- Label each of your figures, graphs, photos, and other visual content so that your readers know exactly what the figure is referring to or presenting.

Registered student presenters will:

- Create a poster presentation using standard poster presentation guidelines (we recommend Microsoft PowerPoint or similar software)
- Create a video discussing their poster presentation (2 to 5 minutes long)
- Upload their poster discussion video to YouTube.com as an unlisted video
- Enable the closed captioning feature on their presentation to promote accessibility and inclusivity

• Add the link to their unlisted YouTube video and PDF of poster (less than 10MB) to the UURAF event portal by 11:59 PM Eastern on April 4th

Special notes:

- Although posters will not be printed, we recommend designing the poster as if it were to be printed to a size of 40" x 32" (102 cm x 81 cm)
- Group presentations are acceptable if using proper physical distancing measures when preparing the video presentation
- UURAF is a public event--do not share confidential information in your presentation

Virtual Presentation Tips:

- Tips and poster samples
- How to record a PowerPoint presentation
- How to add caption to YouTube videos
- <u>Unlisted</u> video setting
- You may also create your video with other programs or technology, such as Zoom or
 <u>OBS</u> and edit/add captions with <u>MSU MediaSpace</u>, but the final video must be uploaded
 to YouTube due to event platform limitations.
- Attend one of our <u>workshops</u> or <u>peer advising</u> for more assistance

UURAF Oral Presentations Quick Guide

- Ask someone else to proofread your slides
- Make sure the file format is correct
- Make sure special elements (e.g., videos) work correctly
- Save your presentation in PDF, helps keep formatting
- Practice timing with a partner (7-10 mins)
- Incorporate closed captioning

Uploading to Symposium

- Oral Presentations https://urca.msu.edu/orals
 - Video Poster Pitch
 - YouTube (unlisted)
 - 7-10min

https://symposium.foragerone.com/uuraf21/submission

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- Visit other presentations
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UURAF Oral Presentations Extended Guide

What's expected of you and your presentation?

For a class presentation, your professor might give you a list of requirements and expectations for your presentation. For a conference presentation, it might be assumed that you already know the requirements and expectations for a presentation or you might be provided some guidelines and expectations. The best thing to do when planning a conference presentation is to get answers to the following questions:

• Who will attend this conference and potentially my presentation? What can I assume they know? What can I assume they'll need explained? (More on this below.)

- What is the typical method of presenting at this conference? For instance, do people "read" a paper out loud? Do they show a slideshow? Do people typically engage the audience (e.g., by asking questions, or asking for feedback)?
- How much time will I have to present? Will I be able to show a slideshow?
- Oral presentations are often supplemented by some sort of slideshow (e.g., one created in Microsoft PowerPoint), because people tend to understand and retain what they both hear and see. Presentations will be pre-recorded oral presentations of 7-10 minutes.

Students will need to

- Create an oral presentation using standard presentation guidelines (we recommend Microsoft PowerPoint or similar software)
- Create a voice-over for their PowerPoint presentation lasting 7 to 10 minutes
- Upload their presentation with voice-over to <u>YouTube.com</u> as an unlisted video
- Enable the closed captioning feature on their presentation to promote accessibility and inclusivity
- Add the link to their unlisted YouTube video to the <u>UURAF event portal</u> by 11:59 PM Eastern on April 5th (Found in My Spartan Story)

Virtual Presentation Tips:

- How to record a PowerPoint presentation
- How to add caption to YouTube videos
- <u>Unlisted</u> video setting
- You may also create your video with other programs or technology, such as Zoom or
 <u>OBS</u> and edit/add captions with <u>MSU MediaSpace</u>, but the final video(s) must be
 uploaded to YouTube due to event platform limitations.
- Attend one of our workshops or peer advising for more assistance

UURAF Performance/Showcase Presentations Guide

Performance/Showcase Presentations

- Create and record a video of their performance, exhibit, or demonstration. Less than 15 minutes is recommended. (Documentary films, multimedia, and similar products may also fit well in this presentation type.)
- Prepare and record a 2-to-5-minute video describing the performance, exhibit, or demonstration
- Upload their presentations to YouTube.com as an unlisted video
- Enable the closed captioning feature on their presentation to promote accessibility and inclusivity

• Add the link to their unlisted YouTube videos to the UURAF event portal by 11:59 PM Eastern on March 31st

Uploading to Symposium

- Performance Presentations https://urca.msu.edu/orals
 - o Recommend less than 15 min video of performance, demonstration, or exhibition
 - o 2-5 min video describing (pitch) their performance, demo, or exhibit
 - o YouTube (unlisted)