IN-PERSON PERFORMANCE AND EXHIBITS PRESENTATION GUIDE

IN-PERSON TIMELINE

REGISTRATION OPENS
Head to Spartan Experience Record to submit your research

REGISTRATION CLOSES
Last day to register, abstracts do not have to be completed

LAST DAY TO UPDATE ABSTRACTS
Finish editing abstracts and check with your mentor for approval

UURAF DAY
UURAF! See you at the Breslin

JAN 10  FEB 9  MAR 3  APR 14

APRIL 14: UURAF DAY!

SEE YOU SOON AT UURAF!

PERFORMANCE ANDEXHIBITS GUIDELINES

Presentation time:
Create a presentation lasting less than 15 minutes (including a brief introduction to set the framework of the presentation)

Participate in 3-5 minute discussion period following your presentation

Questions? Contact the UR Office at ugrsrch@msu.edu

Updated 11/23/2022
IN-PERSON PRESENTATION GUIDE

STEP-BY-STEP

REGISTER
- Begin drafting an abstract on Spartan Experience Record by 2/9/23
- Abstracts do not need to be completed to register
- Fill out the Undergraduate Research Experience module fields on your submission to document your research or creative work

FINALIZE
- Finish making revisions to your abstract by 3/3/23
- Ask your mentor to review your submission
- Check your email for any additional requirements
- Complete RCR training by 4/7/23

PREPARE
- Keep an eye on your email for your assigned presentation session time
- Prepare and practice your presentation
- Visit urca.msu.edu for helpful tips and resources

PRESENT
- Arrive at the Breslin Center 30 minutes before your presentation session begins on 4/14/23
- Be prepared to share your work and answer any questions on your research or creative activity

FAQ
- Do I need to submit my presentation virtually if I'm presenting in-person?
  - No. While you can upload the presentation to Symposium to share your research with those who cannot attend in-person, it's not required.
- My research isn't completed yet, can I still participate?
  - Yes! Research is a process, and we welcome all stages. Just make sure your abstract is completed to the best of your ability by March 3rd.
- Do my mentors and co-presenters also need an account on Spartan Experience Record?
  - MSU students and mentors can use their NetID to log in and edit and view corresponding presentations.