

## VIRTUAL TIMELINE

### REGISTRATION OPENS

Head to *Spartan Experience Record* to submit your information and let us know you're interested!

**MAY 30**

### PRIORITY REGISTRATION CLOSES

Register before 6/20 to get top priority, abstracts do not have to be completed

**JUNE 20**

### LAST DAY TO UPDATE ABSTRACTS

Finish editing abstracts and check with your mentor for approval

**JULY 24**

### POSTERS DUE VIRTUALLY

Upload your poster and the voiceover to *Symposium by ForagerOne*

**JULY 24**

**JULY 26: MID-SURE DAY!**

## PRESENTATION GUIDELINES

**Poster format:**  
PDF, under 10MB

**Orientation:**  
Landscape or portrait

**Voiceover length:**  
2-5 minutes

**Voiceover recording:**  
You can use the recording feature on Zoom or PowerPoint

**Voiceover upload:**  
After recording, upload the voiceover to YouTube as an *unlisted video*. Then, add the link to Symposium

The screenshot displays the Symposium virtual presentation interface. On the left, a 'Voiceover' player shows a video thumbnail for a presentation titled 'Improving the Facebook Mobile Interface to Increase Usability'. The main area shows the presentation content, including a title slide, a background section, research questions, data collection, results, and recommendations. The results section features several pie charts and bar graphs comparing Facebook and Facebook Mobile usage and usability scores.

**Symposium preview**

## STEP-BY-STEP

## REGISTER

- Begin drafting an abstract on [ser.msu.edu](https://ser.msu.edu) by 6/20/23
- Abstracts do not need to be completed to register
- **MSU Students:** Fill out the Undergraduate Research Experience module fields to document your research or creative work

## FINALIZE

- Finish making revisions to your abstract by 7/24/23
- Create an account on *Symposium by ForagerOne* and upload your PDF poster and abstract
- **MSU Students:** Complete RCR training by July 11

## REVIEW

- Ask your mentor to review your submission
- Start working on the video voiceover for Symposium
- Check your email for any additional requirements
- Visit [urca.msu.edu](https://urca.msu.edu) for helpful tips and resources

## PRESENT

- Upload all the elements on *Symposium* by July 24
- Log in on 7/26/2023 for your live session presentation
- Be prepared to share your work and answer any questions on your research or creative activity

## FAQ

- **Can I only present posters?**
  - Yes. Mid-SURE only accepts research posters.
- **How do I record and add the voiceover on Symposium?**
  - Review the [Virtual Poster Presentations](https://urca.msu.edu/posters) section on [urca.msu.edu/posters](https://urca.msu.edu/posters) for more details about voiceovers. This page also provides helpful information on how to prepare your submission.
- **I'm not a student at MSU, how do I register on Spartan Experience Record (SER)?**
  - For a Spartan Experience Record registration walkthrough, visit [urca.msu.edu/mid-sure](https://urca.msu.edu/mid-sure)
- **My research isn't completed yet, can I still participate?**
  - Yes! Research is a process and we welcome all stages. Just make sure your abstract is completed to the best of your ability by July 24th.
- **Do my mentors and co-presenters also need an account on Spartan Experience Record?**
  - If your mentor(s) or co-presenter(s) are not from MSU, they will need to create an account. MSU students and mentors can use their NetID to log in.
- **I missed the registration deadline, can I still participate in MidSURE?**
  - Yes! You can still register after June 20th using the late registration link on [urca.msu.edu/mid-sure/reg](https://urca.msu.edu/mid-sure/reg). You just may not get the first category or modality of your choice so register before June 20th to let us know you intend to present and to get top priority!