



# VIRTUAL ORALS PRESENTATION GUIDE

## VIRTUAL TIMELINE

**FEB 12**

**PRIORITY  
REGISTRATION  
CLOSES**

*Late registration link* opens on Feb 16. Fill out the survey and wait for staff confirmation

**MAR 12**

**LAST DAY TO  
UPDATE  
REGISTRATION**

Finalize your abstract and URE description. Get mentor approval. Complete RCR training

**APR 12**

**PRESENTATION  
DUE VIRTUALLY**

Submit your oral presentation to *Symposium by ForagerOne*

**APR 16-17**

**UURAF!**

See you online at UURAF! Log into Symposium to monitor engagement and respond as needed

**APRIL 16-17: UURAF!**

## PRESENTATION GUIDELINES

**Create a voice-over for the presentation lasting 7 to 10 minutes**

**Upload presentation with voice-over to YouTube as an unlisted video**

**Enable the closed captioning feature to promote accessibility and inclusivity**

**Submit to Symposium**

The screenshot shows a virtual presentation interface. On the left, there is a form for submitting a presentation. The form fields are:

- Presenter(s):** (Your and your co-presenters' names)
- Presentation Number:** (Presentation number will be assigned to you)
- Abstract or Description:** (In addition to the PDF version of your poster and the voiceover, include your abstract here)
- Mentor Name:** Your mentor(s) Name

On the right, there is a video player showing a slide titled "Welcome to Grad Chats in Physical Science and Engineering". The slide also includes the text: "This session will begin promptly at 3:30 pm EDT" and "This Webinar is being recorded and will be uploaded to our Media Space account. By joining this session, you automatically consent to the recording." To the right of the video player is a grid of participants.



# VIRTUAL PRESENTATION GUIDE

## STEP-BY-STEP

### REGISTER

- Begin drafting an abstract on [ser.msu.edu](https://ser.msu.edu) by **2/12/26** for top priority
- Abstracts do not need to be completed to register
- Fill out the Undergraduate Research Experience (URE) module fields
- To register after Feb 16, use the [late registration link](#)

### FINALIZE

- Finish making revisions to your registration by **3/12/26**
- Ask your mentor to review your submission
- Create a [Symposium](#) by *ForagerOne* account. Start working on your presentation video and/or voiceover for Symposium
- Complete RCR training by **3/12/26**

### REVIEW

- Check your email for any additional requirements
- Please note that some emails will only go to the corresponding presenter. Coordinate with your group to share important presentation updates and information.
- Visit [urca.msu.edu](https://urca.msu.edu) for helpful tips and resources

### PRESENT

- Submit your presentation material to Symposium by **4/12/26**
- Link to symposium will be provided in March
- Be prepared to share your work and answer any online questions on your research or creative activity from April 16-17

## FAQ

- **How do I record and add the voiceover on Symposium?**
  - For more information on preparing your virtual submission, please review the *Virtual Presentation* section for [Posters](#), [Orals](#) and [Films](#) sections on [urca.msu.edu](https://urca.msu.edu) for more details.
- **My research isn't completed yet, can I still participate?**
  - Yes! Research is a process and we welcome all stages. Just try to complete your abstract to the best of your ability by March 12. Mentors can edit submissions until March 19.
- **Do my mentors and co-presenters also need an account on Symposium?**
  - Yes! If they want to participate in virtual discussion sessions, they will need to register for a free Symposium account.
- **I missed the priority registration deadline, can I still participate in UURAF?**
  - Yes! You can still register after February 16 using the [late registration link](#), but your preferred category or modality may not be guaranteed. Register by February 12 for priority consideration!
- **Can I present past research completed at MSU?**
  - Yes! If a student has completed undergraduate research in prior years, they are able to present.
- **Do I need fill out the Undergraduate Research Experience (URE) section?**
  - Yes, filling out the URE section ensures your research is officially recorded in your Spartan Experience Record (SER). This verified MSU transcript documents and highlights your skills and contributions to strengthen applications for graduate school, jobs, and scholarships.